

SCHENGEN VISA TO SWEDEN PURPOSE – PURPOSE – SEAFARER

NAME OF APPLICANT: _____ DATE: _____
(First Name and Surname in block letters only) (dd/mm/yy)

CHECKLIST

The following documents are required and should be submitted to VFS Global or the Embassy on the day of application. Photocopies must be clear and readable. Check the boxes to confirm the submission of your documents.

REQUIRED DOCUMENTS

- ☐ **Schengen Visa Application Form** – must be completed and signed by the applicant
- ☐ One recent unedited color photograph not older than six months. This is only compulsory if you do not appear in person at time of lodgment but have biometrical data submitted in a previous Schengen visa application within the last 59 months which can be reused.
- ☐ **Original passport** – signed by holder, valid for 3 months after departure from the Schengen area and must have at least 2 unused pages. If your visa is approved, the visa will be affixed on the available page(s).
- ☐ **Photocopy of the biodata page of your passport**
- ☐ **Application fee**
- ☐ **For non-Philippine applicants** – Copy of Alien Certificate Registration (ACR) valid at least three months beyond the date of departure from the territory of the Member States.

ADDITIONAL DOCUMENTS FOR VISIT - SEAFARERS

- ☐ **Employment contract**
- ☐ **Photocopy of the working contracts of the seafarer in order to board the ship** (P.O.E.A. contract)
- ☐ **Seaman's book** - if relevant
- ☐ **Invitation letter** - from the maritime agency of the Member State where the sailor will join the vessel. The signed invitation must carry the agency's seal and include the following data:
 - The seafarer's full name.
 - Place and date of birth, passport number, seaman's book number (if relevant), including the date of issue and period of validity.
 - Date of issue and period of validity of the invitation.
 - The seafarer's position on the vessel (for a group of seafarers this information must be included in a signed list carrying the agency's seal and attached to the invitation letter).
 - Date and airport of entry in the territory of the Member States.
 - Name of vessel.
 - Port of boarding.
 - Duration of the contract.
 - Itinerary that the seafarer will follow to arrive in the Member State of destination.
 - The name and address of the Philippine agency that will submit the visa application and, upon the seafarer's arrival, be in charge of transporting him to the vessel.

- ☐ If a Philippine maritime agency submits the visa application, a letter of invitation of the Philippine agency that in addition includes the list of the seafarer(s) and carries the stamp or seal of the local Philippine port authority.

Applicants who have left their fingerprints within the last 59 months can submit their application through a third party via power of attorney without being present at the VFS in person only if the applicant is able to provide a copy of previous Schengen visa sticker. The following documents are required for submission together with the documents stated on this checklist.

- ☐ **Previous Schengen visa sticker during the last 59 months**
- ☐ **Power of attorney in original** – completed and signed power of attorney in Swedish/English given to a third party on the applicant's behalf stating the purpose required. Copy of ID must be provided from the third party together with power of attorney

☐ **Only applicable if biometrics has been obtained within the last 59 months and new biometrics is submitted.**
VFS has informed me that it is voluntary to submit new biometrics, but I still choose to do so.

☐ **I decided to submit my application even though there are lacking documents. If missing documents are not submitted within one day after submission, application might be decided on the existing documents submitted.**

(Signature of applicant and date)

Signature of legal custodian if the applicant is under 18 years old

PROCESSING TIME

The processing time is 15 days. The period may be extended up to a maximum of 45 days in individual cases, notably when further scrutiny of the application is needed.

For further information visit <https://visa.vfsglobal.com/phl/en/swe/> or e-mail info.seph@vfshelpline.com.

Contact number +632 8528 2538

IMPORTANT ADVISORY

- Do not staple or glue documents.

FOR VFS USE ONLY

Comments from VFS officer (if any)