



EMBASSY OF SWEDEN

Nairobi

Checklist –Sports and culture

#	Documents	Check
	Application for Schengen Visa –application form completed and signed	
	Passport: <ul style="list-style-type: none">• Original passport valid for travel to Sweden. The passport validity must exceed the planned stay in the Schengen Area with at least three months. The passport must have been issued within the last ten years.• Complete photocopies of original passport, except blank pages.• Previous passport in original if a new passport has been issued within the last year.	
	Verified copy of national ID-card	
	1 color photo not more than 6 months old, passport size (45 mm x 35 mm), full face and taken against a light background. However, for those applicants who submitted a photo in a previous application and were granted a Schengen visa within the last 59 months , they are exempted from resubmitting a new photo.	
	Individual medical travel insurance valid in all Schengen countries for the duration of the stay, covering the costs of at least EUR 30,000 which could arise as a result of emergency medical assistance, emergency hospitalization or medical repatriation.	
	Preliminary ticket booking or travel itinerary	
	Proof of visa fee payment (bank deposit slip) or proof of fee exemption (if applicable)	
	Signed letter of invitation. The invitation must contain the following information: <ul style="list-style-type: none">• The applicant's personal data• the name and date(s) of the event in the Member State• if the event organizers will cover any expenses and/or insurance of participants• date and Contact details	
	If you are part of a group or representing an organization, a dated and signed letter from the group leader or organization is required, which needs to state the following: <ul style="list-style-type: none">• the applicant's personal data.• information on specific function held within the group/organization.• the applicant's previous sport results (national and/or international)• the applicant's level of competition• purpose of the visit• the name of the responsible person or organization for the financial support during the period in the Schengen Area	
	Confirmation of participation in the sports event from the relevant South Africa sports Federation and copy of certification from the Sports Federation of South Africa.	
	Additional requirements for non-South Africa applicants residing in South Africa <ul style="list-style-type: none">• Copy of the applicant's South Africa residence permit. The validity of the permit must exceed the planned stay in the Member States with at least three months.	

	Please note that the Embassy will consider your socio-economic situation in South Africa or in your home country if not the same. It is your responsibility to decide in what way you want to show your establishment, such as: income, savings, landownership, business, marriage, Children, dependency.	
--	---	--

Please note:

- Applications can be submitted up to 6 months before the intended travel and not less than 15 Calendar days.
- All submitted documents must be in English or in Swedish
- An interview may be required at the Embassy or by phone
- Further information or documentary evidence in support of your application may be required
- All documents are mandatory. If documents are not submitted at the time of application, they can be sent within 2 working days to the following email address: embassy.nairobi-visa@gov.se. If mandatory documents as stated in this checklist are not received within the stipulated time, the Embassy will make a decision based on existing documentation.

I (name of applicant), _____ confirm that the information provided on this checklist is correct, and that the Embassy can make a decision based on the information provided in my application.

Signature: _____

Telephone: _____ Email: _____

Checked by (VFS Staff initials) _____ Date: _____