<u>Minors (under 18 years) – Ethiopia</u>

Please note: Checklist applicable for the purpose of your travel need to be fulfilled, in addition to this checklist.

	Required documents for minors in Ethiopia travelling to Sweden/Norway	**Check**
	Application for Schengen Visa –application form completed and signed by custodian.	
	Passport • Original passport valid for travel to Sweden. The passport validity must exceed the planned stay in the Schengen Area with at least three months. The passport must have been issued within the last ten years. • Complete photocopies of original passport, except blank pages. • Previous passport in original if a new passport has been issued within the last year.	
	Proof of visa fee payment (bank deposit slip) or proof of fee exemption (if applicable).	
	Individual medical travel insurance valid in all Schengen countries for the duration of the stay, covering the costs of at least EUR 30,000 which could arise as a result of emergency medical assistance, emergency hospitalization or medical repatriation.	
	1 color photo not more than 6 months old, passport size (45 mm x 35 mm), full face and taken against a light background.	
	Children under 12 years are exempted from submitting fingerprints. Applicants who submitted fingerprints in a previous application and were granted a Schengen visa within the last 59 months they are exempted from resubmitting a new fingerprint.	
	Preliminary ticket booking or travel itinerary.	
	For non-Ethiopian nationals: Ethiopian residence permit or proof of legal stay in any other country within the Embassy's coverage area, valid at least three months beyond the planned stay in the territory of the Member States. In case the applicant does not intend to return to Ethiopia: proof that the entry to country of origin or any other third country is guaranteed.	
	Birth certificate for the minor.	
	Certified certified copies of ID/passport of both parents.	
	Legalized written consent letter from both parents if the minor travels alone, or from the parent that is not accompanying the child when travelling.	
	If either one of the parents is absent or deceased, this must be supported by a court decision or a death certificate when applicable.	
	If the legal guardian is someone else apart from the parent stated in the birth certificate a custody order must be submitted proving the legal guardianship.	
	A letter from school containing the minor's name, name of parents, grade, number of years at school, school holidays, contact details, date and name of school representative.	

	If the minor travels with a group: a complete list of names of all group members travelling and name of person in charge of the group.	

Please note:

- Applications can be submitted up to 6 months before the intended travel and **not less** than 15 calendar days before the intended travel. Please note that the days are counted from <u>when the Embassy has received the application</u> and **not** when the application was submitted at VFS Global. The transportation time between the application centers and Nairobi is published on the website of VFS Global.
- The handling time may take up to 15 days (counted from when the Embassy has received a <u>complete</u> application) but may take up to 45 days, if verification of documents or an interview needs to be conducted or such.
- All submitted documents must be in English or in Swedish.
- An interview may be required at the Embassy or by phone.
- Further information or documentary evidence in support of your application may be required.
- All documents are mandatory. If documents are not submitted at the time of application, they may be sent within **2 working days** to the following email address: <u>ambassaden.nairobi-visum@gov.se</u>. If mandatory documents, as stated in the checklists, are not received within the stipulated time, the Embassy will make a decision based on existing documentation.

I (name of guardian), _____, confirm that I have read the information above. I also confirm that the information/documents provided by me are authentic and that the Embassy can make a decision based on the information provided in the application.

Signature: _____ Telephone: _____

Email: _____ Checked by (VFS Staff initials) _____

Date: _____