

Question	Answer
<p>Clause 2.2.1 of the Procurement Document ('submission of the tender') requires that one physical copy of the tender should be sent to the Embassy of Sweden in Nairobi. Please advise whether this physical copy needs to be received by the deadline of 17 February 1700 EAT.</p>	<p>The physical copy needs to be received by the deadline of 17 February 2026, 17:00 EAT.</p>
<p>Clause 2.8 of the Procurement Document ('call-off procedure') requires that for subdivision 2, the supplier shall respond and send a proposal for the assignment within the time specified in the call-off inquiry. Please can you give an indication of what the minimum and maximum timeframes are likely to be?</p>	<p>The Supplier shall acknowledge the receipt of the call-off inquiry the next working day at the latest. The supplier shall accept the assignment within time stated in the call off inquire, ideally at the same time when acknowledging the receipt of the call off inquiry. The maximum timeframe for sending the proposal is likely to be approximately 2-3 days, however this will be specified in the call-off depending on urgency.</p>
<p>Also, related to this point, please can you give an indication of what the minimum and maximum timeframes are for delivery of the draft report after the fieldwork has been completed?</p>	<p>It will be stated in the call-off inquiry, but roughly often it's usually 5-10 working days upon completion of the field work but it can differ.</p>
<p>Clause 2.8 of the Procurement Document ('call-off procedure') requires that for subdivision 2, the tenderer must confirm their availability for physical meetings with the Embassy at short notice, within a maximum of three working days, noting that confidential information cannot be shared via digital channels. Would it be possible for a hybrid meeting to take place, whereby our focal points can attend either in person or online?</p>	<p>No. We require availability for a physical meeting without the use of any digital devices.</p>
<p>Related to this point, would Sida reimburse the contractor for travel costs to attend in-person meetings? Would these include local travel, international travel, overnight costs if applicable?</p>	<p>No. We expect the contractor to be able to provide urgent and sensitive information at short notice without any additional compensation.</p>
<p>Clause 2.8 of the Procurement Document ('call-off procedure') requires that for subdivision 2, 'the tenderer must confirm that the time needed for preparation before a specific audit service under the Framework Agreement can be commenced do not exceed 10 (ten) working days'. Does 10 days refer to the time between Sida accepting the contractor's proposal and the start of fieldwork?</p>	<p>No, 10 days counts from the day receiving the call-off inquiry.</p>

<p>Clause 5.5 of the Procurement Document ('qualifications and competence') includes the following requirements, on which we request clarification:</p> <ul style="list-style-type: none"> <li>○ One level 1 consultant should be identified as the primary contact for all matters relating to the framework contract. Is it preferable for this individual to be based in Kenya?</li> </ul>	<p>As there is no such requirement for the contact person in the procurement document, the location of this person will not affect the evaluation. However, for subdivision 2, please see the criteria under section 2.8 in the procurement document (availability for physical meetings in short notice).</p>
<ul style="list-style-type: none"> <li>○ Under sub-division 2, there are specific requirements for level 1 and 2 consultants to have a degree in economics, and level 3 consultants to have a law degree. Unfortunately, these specific education requirements significantly reduce our pool of suitable resources, who otherwise meet the criteria required. Is there any flexibility on level 1, 2 and 3 educational requirements?</li> </ul>	<p>There is no flexibility on this point, as these are mandatory requirements.</p>
<p>Clause 2.6 of Appendix B Terms of Reference ('number of audits and working conditions') states that the extent of any services cannot be predetermined. Is it possible, however, to give an indicative split of the work between Kenya, Somalia, Seychelles and the Union of Comoros, for both subdivision 1 and 2?</p>	<p>We do not foresee any assignments in Seychelles or the Union of Comoros. The division of assignments between Kenya and Somalia cannot be predetermined.</p>
<ul style="list-style-type: none"> <li>● Also on this point, which are the main locations in Somalia that have been visited in the past under this framework contract, under subdivisions 1 and 2?</li> </ul>	<p>Future assignments may cover the whole of Somalia.</p>
<ul style="list-style-type: none"> <li>● Also on this point, does Sida give any support to contractors regarding entry to Somalia and associated security considerations?</li> </ul>	<p>No. This is solely the contractor's responsibility. However, costs for security arrangements may be included in the budget for reimbursable costs if needed.</p>
<p>Clause 2.7 of Appendix B Terms of Reference ('scope of work') describes the services required under the Framework Agreement. Please state whether the fieldwork for these services needs to be completed by the contractor wholly on-site with the Sida partner.</p>	<p>It depends on the specific assignment, but the Embassy might require the fieldwork to be completed entirely on-site. This will be agreed based on the Terms of Reference for the assignment.</p>

Is there a template for the Tenderer's bid document as referenced in section 2.2.1 of the procurement document?	No. Please see instructions under section 2.2.2 in the procurement document and use appendix K as guidance.
Please provide more information on the merits to be assessed as provided for under section 8 subsection 8.1 of the evaluation method	No further information can be provided. All relevant details are included in the procurement document. Merits should be described in appendix I.
Please clarify on what is meant by Organisation of call-off orders under section 8 sub section 8.1	Please refer to section 6.1, where the organization of call-off orders is explained.
From page 9 of the procurement document, there are questions with the corresponding answers being Yes/No, is the consultant expected to respond to these queries and make a submission when submitting the tender?	All questions in the document must be answered in order for the tender to qualify for further evaluation.
Staffing Across Subdivisions. Could you please confirm whether the same consultants may be proposed for both Subdivision 1 and Subdivision 2, or whether each subdivision requires a separate, distinct team?	The same consultants may be proposed for both subdivisions if they meet the requirements for both. However, if the tenderer submits for both subdivisions, separate documentation must be provided for section 5 (Requirements for Services). Please note that there might be parallel assignments for both subdivisions.
Expected Distribution of Assignments. Is there any indicative information on the expected number of assignments in Kenya versus Somalia, or an anticipated split of work between the two countries for each subdivision?	No. This distribution cannot be predetermined.
Pricing and Inclusions. Should the hourly rates in Appendix J – Price Basket include travel costs and reimbursable expenses, or will such costs be budgeted and invoiced separately at call-off stage?	For evaluation purposes use appendix J. Travel costs and reimbursables should not be included in the fees. Budget for reimbursables will be included in the call-offs in accordance with the framework agreement and the call-off.
Framework Agreement Acceptance. Section 1 of Appendix K requires bidders to affirm acceptance of the SIDA Framework Agreement and all annexures <i>as provided</i> . Kindly advise whether bidders are required to accept the Framework Agreement in its entirety or clauses may be amended during contracting.	The agreement must be accepted in its entirety. No clauses can be amended.
Possibility of Section Amendments. Upon internal review and consultation with our legal team, we noted that certain sections of the agreement may typically be subject to clarification or amendment during	There is no room for amendments to these clauses regarding wording of the clauses.

contracting. We would therefore like to confirm whether SIDA allows room for amendments to specific sections of the Framework Agreement during the contracting phase, particularly in relation to:

- Subcontractors,
- Fees and reimbursable Costs,
- Liability and Insurance,
- Penalties upon delay, and
- Cancellation or Termination