



Tirana

Permanent catering service or a self-employed chef for the Swedish Residence in Tirana

The Embassy of Sweden is looking for a permanent catering service or a self-employed chef for the Swedish Residence in Tirana.

The Swedish Residence in Tirana is situated in Rolling Hills. It is the official residence of the Ambassador of Sweden to Albania. The residence is regularly used for the Ambassadors and Embassy's official entertainment. An important part of the official entertainment is the food and the ambition is to serve sustainable food with focus on locally sourced produce.

The Embassy is looking for a catering service or a self-employed chef that can at an "on-demand basis" cook and arrange lunches, dinners or cocktails at the Swedish residence.

The Service provider shall:

- Have ability to provide a broader variety of services, both fine dining for dinners as well as finger food and buffets for larger receptions. Number of guests can vary from 4 up to 300 people depending on occasion.
- Be interested in, or have knowledge about, locally produced food, sustainable and environmentally friendly food.
- Be able to cook and serve vegetarian food.

- Have ability to find recipes and cook from both Albanian and Swedish cuisine.
- Be able to speak and understand a working level of English.

The Embassy has a kitchen in the residence and would welcome a proposal where the kitchen is used for preparing the food. Waiter service is already contracted, this offer includes only food service.

Requirements:

* The Provider/Company shall submit one VAT Invoice issued in Albanian Lek for the service for each event attaching the bank account details (preferably in day of the event).

* The Provider/Company takes full employer responsibility and guarantee they pay social fees and contributions for their staff.

* No additional cost, ex. transport cost to residence, will be paid. It should be included in the offer.

Offers:

Offers are to be submitted specifying cost in LEK/hour *excluding* the cost for food.

CV or summary of professional experience or business activity in English should be submitted.

The Embassy is interested in signing a service contract for the period until August 2022.

Offers are to be sent to ambassaden.tirana@gov.se before Friday 5th of February 2021.

For more details or questions please contact ambassaden.tirana@gov.se